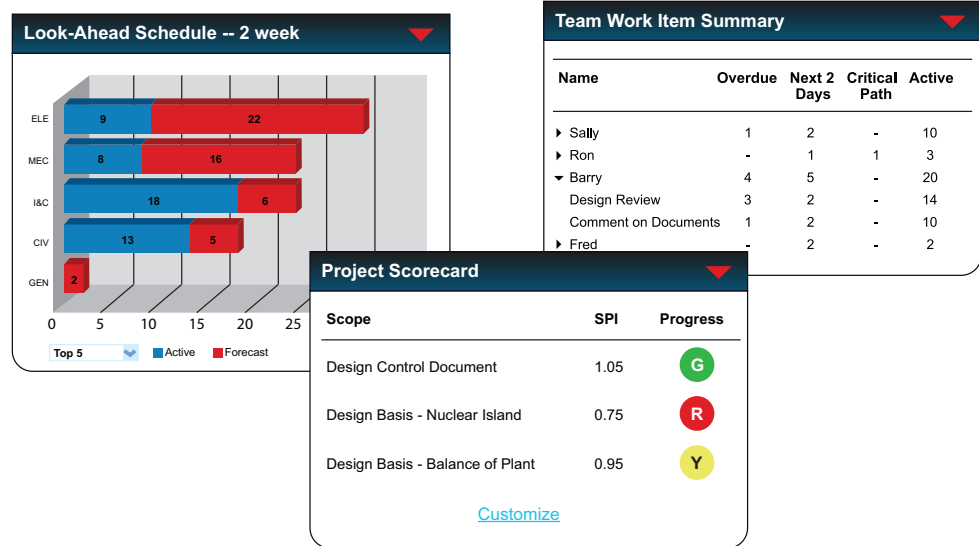


The Coreworx Deliverables Management module monitors the progress of deliverables throughout the project lifecycle effectively speeding time to project completion.

Key Points

- Integration with project scheduling tools (eg. P6)
- Web-based dashboards
- Best practices in monitoring work progress and calculating earned value
- Drives consistency across projects
- Improves project execution

The downstream impact of missed or unresolved deliverables can result in significant schedule delays and cost overruns. Designed to align with industry standard practices the Coreworx' Deliverable Management module ensures the quality of accepted document or form-based deliverables throughout the project lifecycle. High value deployments include front end engineering design (FEED), license applications, contract development, Request for Proposals (RFP) and Competing Systems Turnover Packages.



In today's environment where information is often manually recorded in spreadsheets, it can be difficult to track and manage deliverables especially as key information spreads throughout the organization or project team. Determining whether a milestone payment should be made or whether your vendors are meeting their commitments can quickly become time-consuming delays. With efficient task assignments, meeting contractual turn-around obligations and avoiding project delays are ensured. Coreworx is fully scalable to handle a significant volume of deliverables without adding additional administrative resources.

Schedule Planning

Schedule planning in Deliverables Management is performed at three levels.

- **Scope of Work** is linked to a WBS (work breakdown structure) code in the project schedule and is used to group related work packages. Reporting and dashboard web parts use this scope of work to monitor progress, and drill down to related work packages.
- **Work Packages** are assigned milestones along with planned start and finish dates. Work packages are linked to activities in a project schedule.
- **Deliverables** comprised of documents or forms are the measurable artifacts of any work package. This level defines the actual importance of each document within the package and the plan, actual, and forecast dates for the document's milestones. Earned Value, based on achieved milestones, is tracked at the document level.
- **Import and Export** of various project scheduling tools including P6 and Microsoft Project.

Execute Work Processes

The progress of every individual document assigned to a package is rolled up to provide deliverable milestone data at a package level for Project Administrators. Required project resources are assigned based on specific skill sets. As each document deliverable progresses through its lifecycle, Coreworx automatically updates its milestones as they are achieved. Through automation of these milestone triggers, the highest level of accuracy on reporting progress is achieved. Project Administrators are provided visibility into the process and can share that visibility with the project team and other interested parties.

Web Parts

Web Parts provide quick and intuitive slices of information on key project processes to users web dashboard for easy review.

- **Project Scorecards** monitor the overall schedule performance index of scopes of work. The Project Manager selects the scopes (aligned with WBS codes in the project schedule) to include in their scorecard and the schedule performance index (SPI) is calculated for each scope, and displayed as a color, as defined in the projects scorecard color range.
- **Team Work Item Summaries** can quickly identify overdue and critical path work items assigned to team members by monitoring configured workflow details.
- **Look-ahead Workload** monitors workloads across team members and provides a summary of active and forecasted work a team will work on in the selected period of time down to the document level.
- **Schedule Slippage** is a key web part tool to monitor document deliverables with either a late start or late finish by comparing planned versus actual start and finish dates.

Reporting

Coreworx Deliverables Management features several reports to monitor key project metrics. The Deliverables Comparison report helps Project Control Managers identify changes in scope or schedule from regularly scheduled updates. Updates, which can include added or deleted deliverables as well as changes to planned milestone dates, can be provided by external vendors or an internal department manager.

Discrepancies between the planned and actual dates of deliverable milestones are identified by a Deliverables Discrepancy report. This key performance management report helps Project Control Managers to identify significant conditions and trends that need resolution.

Others include reports on schedule updates, including actual and forecast start/finish dates, progress % and earned value (hour's basis), estimated completion dates as well as daily work package validation.